Instructions for Poster Presenters

DIGITAL SUBMISSION REQUIREMENTS

Poster presenters must provide an A4-sized PDF version of their poster, to be uploaded onto the conference website and mobile app. Please upload your A4 PDF file to **Dropbox** by no later than Friday 30 October. Please ensure that your poster file is resized to A4, to make the file size manageable for digital upload. If you have created your poster in digital layers, make sure the image is flattened prior to saving the PDF version to further reduce file size.

ONSITE POSTER DETAILS

Posters will be displayed throughout the conference. Posters are to be printed on high-quality paper (no material/cloth please) up to ISO A0 size (1189mm x 841mm) in PORTRAIT format. Regardless of the program in which the paper is created, the digital canvas size should be set to the desired output size (e.g. A0, A1) to avoid resolution issues.

IMAGE PERMISSIONS AND ACKNOWLEDGEMENTS

It is the responsibility of poster authors to ensure that permission has been granted for all images used and that the source of any such images are acknowledged.

SET UP

Please deliver your poster to the Registration Desk upon arrival at the conference, either during pre-registrations on Tuesday 1 December between 3pm-6pm or on Wednesday 2 December. Conference staff will hang posters.

PACK DOWN

Your poster must be dismantled on Friday 4 December, following the Poster Session. Any posters that are still on display after 6pm will be discarded. Dismantling of posters is the responsibility of the author and no responsibility can be accepted by the organisers for the collection or safekeeping of posters.

POSTER SESSION

Poster presenters are expected to be present during the Poster Session on Friday 4 December, to discuss your poster and answer any questions from delegates. Best poster awards will be presented at the Conference Dinner on Friday night.

UPLOAD YOUR POSTER PDF